



VILLAGE OF MARTIN'S ADDITIONS COUNCIL ELECTION AND ANNUAL MEETING

THURSDAY, MAY 15, 2008

VILLAGE OFFICE

7013 B Brookville Road, Chevy Chase, MD 20815

**POLLS ARE OPEN FROM: 6:00 PM - 8 :00 PM
COMMUNITY "CELEBRATION ON THE SIDEWALK"
DURING VOTING HOURS
MEETING BEGINS: 8:00 PM**

MEETING AGENDA



- Welcome and Introductions Tim Price, Chairman
- Treasurer's Report April/May 2008 Richard Krajeck, Treasurer
- Action on Minutes of April 2008 Meeting Council Members
- Village Progress and Projects Review
- Proposed FY 2009 Budget and Tax Rate
- Resident Comments
- Introduction of Newly Elected Council Members
- Adjournment

Office 301-656-4112 • Fax 301-656-0030 • E-mail:
martinsadditions@verizon.net

VOTING IN MARTIN'S ADDITIONS

The Village of Martin's Additions has five elected members; residents will elect three candidates in the May 15, 2008 election to serve for two years beginning July 1, 2008. The polls will be located at the Brookville Road Village Center in front of the Village Office at 7013 Brookville Road. Voting will be conducted outside if weather permits and will take place in the Village office if the weather is inclement. The stores will remain open during the voting and refreshments will be served. Come meet your neighbors, Council Members, Election Committee and more!

WHO CAN VOTE?

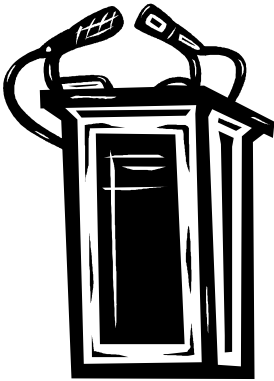
Any person who is 18 years of age or older and resides in or owns property in Martin's Additions is entitled to vote in the Village Council election. Voters in Martin's Additions need not be registered to vote in Montgomery County or in the State of Maryland. Non-U.S. citizens are allowed to vote. Questions should be directed to Frank Correl, Chairman of the Elections Committee, at 301-951-9211 or at martinsadditions@verizon.net.



If you are listed in the green Martin's Additions Directory, then you know you can vote in the Village Election. The Election Committee will have an updated version of that directory available and computerized to verify residents' names and addresses. If you're not listed in the directory we will need a copy of a driver's license, a utility bill or other acceptable documentation showing your Martin's Additions address when you come to the polls.

ABSENTEE BALLOTS AVAILABLE

Residents who are unable to come to the polls on Thursday Evening, May 15th, are encouraged to apply for an absentee ballot: (1) by coming to the Office in person, (2) by phoning the Office at 301-656-4112 or Frank Correl at 301-951-6211, or by emailing the Office at martinsadditions@verizon.net.



HERE ARE THE CANDIDATES...

RICHARD KRAJECK 3500 Bradley Lane

I have served on the Village Council for the past 2 years as the Village Treasurer. I believe I have made several important contributions to the Village during that short tenure and I would like to continue to work for the Village residents.

My wife and I moved to Martin's Additions in 1979. I retired a few years ago from an international agricultural organization as the chief operating officer. As treasurer of the Council, I have used my prior business experience to revamp

the Village budget so it is easier to read and more effectively allows for the management of the Village expenses. I also rearranged the Village banking operations to keep more of the financial reserves in an income producing account.

I have contributed to the implementation of a Village-wide survey that identifies the boundaries of the Village right-of-way so we can more effectively manage Village-owned trees, sidewalks, etc. I have also worked with the Council to hire an urban planner to assist us as we look at land-use issues within the Village. Additionally, I am also working with the Council to identify a contractor to prepare a long-range capital improvement plan for the maintenance and replacement of such Village infrastructure as streets, curbs, and sidewalks.

I have made many positive contributions to the Village over the past year and a half, and I would like to continue to work with the Council and Village for another term. In addition to my work as Treasurer I enjoy working for the residents of Martin's Additions to ensure that quality services are provided to the Village, that concerns and issues are remedied in a proper and timely fashion, and that the business of government is open and transparent. I have supported replacement and repair of

sidewalks and streets. I have supported revisions in the Village Code where clarity is needed, and I have supported the efforts to bring the Village into compliance with necessary Traffic Codes to assure appropriate enforcement. I would appreciate your support.

NOELL SOTTILE 3508 Cummings Lane

It has been my privilege to serve on the Martins Additions Village Council for the past four years. I have enjoyed getting to know and work with my fellow Council members and the residents of VMA and other local municipalities as we wrestle with the various issues confronting us in this developing and changing metropolitan area.

In the 18 years that I have lived here, our community, while retaining its fundamental small village character and personality, has found itself affected by the greater community around it. As a VMA Council member, I have experienced municipal governance at its micro level, where the Council and Village Manager work to maintain and upgrade the services and infrastructure for several hundred households, but I have also come to realize how our small community is connected to other local municipalities, the county, and ultimately the state government. There are times when our tiny village seems like the "Who" that Horton hears in Dr. Seuss's book, and I have learned that like Horton's Who, we can make ourselves heard and effect change at higher levels or at least prevent our Village from being squashed.



There is still much work to be done and more change to come, but the community spirit of Martin's Additions is strong, and I am confident that our Village can and will face challenges with cooperation and creativity to chart a steady course into the future. I would like to continue to be a part of that process as a Council member.

I am married to Jim Sottile and we have two sons: one a freshman at Bard College in NY and the other a sophomore at B-CC High School. You may have seen me walking my black greyhound, Tribby, around the neighborhood. I retired last year from working in local real estate as I found myself in that "sandwich generation" position of having an aging parent who needed attention as well as teenage children. I am involved in a variety of community volunteer activities.

LARRY WASSON 7223 Delfield Street

My wife Marge and I have been Martin's Additions residents since 1979; we have raised two kids here in a great family community with incredible schools that produced one MPP from the University of Michigan and one BS in engineering from Penn State. (Am I proud or what?) Being a Martin's Additions parent meant 8 years as a YMCA and MSI soccer coach, and 4 years as Little League baseball coach. (My kids are just beginning to forgive me for all those extra drills...)

I have been active in the community for many years. I served for 18 years as Martin's Additions representative on the Chevy Chase Fire Board. One of my most visible contributions are the fire hydrant signs to ensure that hydrants are quickly found in the dark, the snow and a car-packed street. We rebuilt our Martin's Additions home from a rambler to a nice size colonial because we did not want to move, and our kids refused to consider living anywhere else. I have over 30 years experience as a professional building inspector – in fact, I was among the first 200 in a field that now numbers well over 16,000. I have been an instructor for the DC Inspections Department and United Planning Organization regarding rehab structures and I have been an advisor to various producers of NBC Dateline and features on various consumer TV segments on WJLA 7, WUSA 9, WRC 4, and the NBC Today Show.

We love Martin's Additions! It's such a wonderful living environment - in many ways because of the people who live here. I'd like to see us maintain, revive, and develop Village programs and policies that enhance our friendly, helpful, and protective neighborhood. I am concerned that there is not always sufficient consensus between the Martin's Additions Council and Village residents. I am interested in instituting policies that as much as possible ensure that the Council's agenda and policies are reflective of what the majority of Village residents want.

ANNUAL BUDGET DEVELOPMENT AND APPROVAL PROCESS

Beginning in early 2008, Treasurer and Council member Richard Krajeck, the Village Manager, Jean Sperling and the Village's accountant, Dan Baden began an evaluation and review of the current FY 2008 budget to update income and expense projections and, using that information, develop a proposed FY 2009 budget for Council review at their April 3rd Working Session. After changes by the Council at the Working Session, a proposed FY 2009 budget was presented at the monthly Council meeting on April 17 and recommended for public review and comment and final action at the Village Annual Meeting on May 15, 2008.



This proposed budget includes income projections at the current Real Property Rate of \$0.008 per \$100 of assessed real property value and \$0.50 per \$100 of assessed Personal Property of business and utility assets within the boundaries of the Village of Martin's Additions.

The proposed FY 2009 budget and tax rates will be on the agenda at the Village Annual Meeting on May 15, 2008 with an opportunity for resident comments. At that meeting, both the budget and tax rate will be considered for adoption by the Council. Since Section 2-401 of the VMA Code requires that funds must be appropriated at the time of the annual levy, a budget resolution will be presented for adoption; then a tax levy resolution will be presented for adoption.

BUDGET OVERVIEW

During this current Fiscal Year, the Council and Village Manager have accomplished many goals, including: replacing and repairing sidewalks and curbs on Raymond, Melville, Bradley and Quincy streets; completing a traffic study of the Village which resulted in lowering the speed limit to 20 MPH and implementing a consistent and rational placement of traffic related signage that meets all state and federal standards; implementing a program of replacing Village trees in exchange for granting construction permits which damage or cause the removal of Village Trees; and hiring an Urban Planning consultant and appointing a Land Use Task Force to explore possible zoning changes within the Village that address citizen concerns.

As you will see when reviewing the proposed FY 2009 budget, the Council continues to be concerned about the Village infrastructure. In fact, \$200,000 is being proposed for this next fiscal year, which, while representing a reduction from the \$240,000 spent in the present fiscal year, still represents a substantial commitment.

Also included is increased funding for legal review of our Ordinances which we anticipate doing at the same time we are reviewing any recommendations for zoning changes by the Land Use Task Force. While we have partially addressed the issue of adequate staff time required by the substantially increased Village workload, the proposed increase in Salaries and Benefits includes hiring a part-time staff person who would initially be responsible for Council and committee meeting minutes.

While much work has been accomplished, we continue to see a high priority for the repair and maintenance of Village infrastructure—our largest single expense. Once again, we are planning

to draw down Village reserves to accomplish our goals: for FY 2008, the drawdown is projected to be \$110,005 leaving us a projected reserve of \$971,240 of which \$600,000 has been designated for future capital improvements. We do not take this step lightly: as stated before, a significant economic downturn could have immediate effect on our income; a major storm that damaged our trees and streets could quickly consume a substantial portion of our reserves. However, we believe that on-going efforts to maintain our infrastructure on a year-to-year basis will yield significant long-term cost savings.

FY 2008 EXPECTATIONS

The Council met in a working session on Thursday, April 3, 2008 to review the current Fiscal Year—2008—projected income and expenses. Income projections were lowered from \$683,699 to \$676,705. Income reductions are projected for County Revenue sharing from \$28,249 to \$16,920. The County Revenue Sharing—or tax duplication payment—is paid by the County to the Village to compensate the Village for services that the Village provides, but for which the County otherwise taxes, such as snow plowing, tree care and street and sidewalk maintenance, as examples. The County has taken the position that it will reimburse municipalities for those expenses only to the extent that the Village collects Real Property Tax from their residents. Because our Village Property Tax rate is 0.008 cents per \$100 assessment, our Village only collects about \$17,000—the extent of the County reimbursement.

Projected Highway User Fee income has been reduced from \$43,000 to \$39,000. Interest income projections were lowered by \$5,000 from \$60,000 to \$55,000 reflecting lower interest rates and a drawdown of our reserves.

Income expected from Permit Fees has been increased by \$10,000 from \$20,000 to \$30,000. This reflects an increase in the amount charged by the Village for building permits. Nearly \$25,000 has been collected in this revenue category in the current fiscal year. Real Property Tax income projections are expected to rise by \$2,300 from \$17,000 to \$19,300 reflecting increased real estate values and new construction.

With regard to expenses, projected total expenses have been lowered from \$802,000 to \$786,710 for the current fiscal year. Summarized by category these changes are: General Expenses such as rent, insurance, printing, etc., have been reduced from \$92,000 to \$89,635; Salaries and Benefits have been reduced from \$69,700 to \$65,500, Waste and Recycling was reduced from \$97,900 to \$86,375 and Other, which includes trees, community events, etc. has been reduced from \$99,400 to \$80,500. Some budget categories have seen increased expenditure estimates such as Professional Fees growing from \$190,500 to \$195,200; Street and Sidewalk Maintenance increasing from \$252,500 to \$269,500. Total projected expenses have been reduced by \$15,200.



This new projection of income and expenses for FY 2008 will result in a drawdown of reserves by \$110,005 leaving us a projected reserve of \$971,240 of which \$600,000 was designated by the Council for capital improvement reserves earlier in the fiscal year.

PROPOSED FY 2009 BUDGET

For FY 2009, we are projecting income at \$650,920 or about \$26,000 less than the current fiscal year. The largest reductions are in Highway User Fees: \$1,000; and interest income: \$15,000 due to declining interest rates.

For FY 2009, the largest increase in expenditures is in Salary and Benefits as the village manager position is now full-time with benefits that the Council approved at the April meeting; the Council is also looking to hire a part-time person to do the minutes for the Council and committee meetings. We are projecting a decrease in Professional fees which this year included the services of an Urban Planner as we consider possible zoning changes. We are increasing the funds for Street & Sidewalk Maintenance as we want to repair the streets that are developing pot holes and cracks. We are hopeful that an early investment in street maintenance will reduce costs in the years ahead and will give the village a longer useful life for streets before requiring full replacement. We have offset the increase in maintenance with a decrease in Capital Improvements for this Fiscal year. We are projecting an increase in Waste & Recycling because of higher fuel costs.

Projected expenses for FY 2009 are \$764,400 or \$22,300 below FY 2008. We are projecting a drawdown of reserves (expenses greater than income) of \$113,480. The Council is being very aggressive in addressing street and sidewalk maintenance and replacements. We believe early investment in repairs of the streets will save money in the long run. The Village also has some street and sidewalk issues that pose a safety hazard and require action.

The Council is concerned about the projected drawdown of reserves in FY 2009: including the \$600,000 designated for Capital improvements, our projected reserves will be \$857,760 at the end of FY 2009. The Council is also concerned that reduced interest rates and an economic downturn could impact our income for the coming year. However, reserve levels are considered adequate to address future expenditures should income levels fall below projections.

VILLAGE OF MARTIN'S ADDITIONS PROPOSED BUDGET FY2009

FY 2009 PROPOSED BUDGET CATEGORY	Approved Budget FY2008	Projected Actual FY2008	Proposed FY2009	FY2008-2009 \$ CHANGE
INCOME				
REVENUE				
Permit Fees	20,000	30,000	20,000	(10,000)
Cable TV Franchise Fees	6,450	6,450	6,500	50
County Revenue Sharing	28,249	16,920	16,920	0
Highway Users Fees	43,000	39,000	38,000	(1,000)
Income Tax	495,000	495,000	495,000	0
Code Infractions	500	500	500	0
Personal Property Tax	8,000	8,000	8,000	0
Real Property Tax	17,000	19,300	20,000	700
Holiday Fund	5,500	6,535	6,000	(535)
Interest	60,000	55,000	40,000	(15,000)
TOTAL INCOME	\$683,699	\$676,705	\$650,920	(\$25,785)
EXPENDITURES				
GENERAL GOVERNMENT				
Office Expenses	16,400	20,000	18,000	(2,000)
Office Furniture & Equipment	4,000	4,000	2,000	(2,000)
Insurance	6,000	6,000	6,000	0
Printing & Mailing	20,000	14,000	13,000	(1,000)
Dues & Subscriptions/Conferences	3,500	3,500	9,000	5,500
Storage Rental	2,750	2,750	3,000	250
Office Lease	25,000	24,000	25,000	1,000
Telephone	2,400	2,400	3,000	600
Cable TV Fees	6,450	6,450	6,500	50
Holiday Fund	5,500	6,535	6,000	(535)
TOTAL GENERAL GOVERNMENT	\$92,000	\$89,635	\$91,500	\$1,865
SALARIES & BENEFITS				
Managerial & Office Salaries	65,200	60,000	70,000	10,000
Payroll Taxes & Benefits	4,500	5,500	15,000	9,500
TOTAL SALARIES & BENEFITS	\$69,700	\$65,500	\$85,000	\$19,500
PROFESSIONAL FEES				
Accounting & Auditing	25,500	25,200	25,500	300
Building & Permitting	20,000	20,000	20,000	0
Legal	50,000	30,000	50,000	20,000
Police	45,000	40,000	50,000	10,000
Urban Planner	50,000	80,000	30,000	(50,000)
TOTAL PROFESSIONAL FEES	\$190,500	\$195,200	\$175,500	(\$19,700)
STREETS				
Street Lighting	21,000	16,000	17,000	1,000
Street & Sidewalk Maintenance	50,000	80,000	100,000	20,000
Street & Sidewalk - CIP	160,000	160,000	100,000	(60,000)
Snow Removal - Shoveling	15,000	10,000	15,000	5,000
Snow Removal - Plowing	6,500	3,500	6,500	3,000
TOTAL STREETS	\$252,500	\$269,500	\$238,500	(\$31,000)
WASTE & RECYCLING				
Waste Collection & Recycling	85,900	80,000	85,900	5,900
Leaf Bags	12,000	6,375	10,000	3,625
TOTAL WASTE & RECYCLING	\$97,900	\$86,375	\$95,900	\$9,525
OTHER				
Tree Maintenance	60,000	40,000	40,000	0
Tree Replacement	15,000	10,000	10,000	0
Right-of-Way Maintenance	2,000	5,000	5,000	0
Community Events	20,000	22,000	22,000	0
Website	2,400	3,500	1,000	(2,500)
TOTAL OTHER	\$99,400	\$80,500	\$78,000	(\$2,500)
TOTAL EXPENDITURES	\$802,000	\$786,710	\$764,400	(\$22,310)
Beginning Fund Balance		1,081,245	971,240	(\$110,005)
Income		676,705	650,920	(\$25,785)
Expenditures		786,710	764,400	(\$22,310)
Projected Ending Fund Balance 6/30/08		\$971,240	\$857,760	(\$113,480)



Village of Martin's Additions
7013 B Brookville Road
Chevy Chase, MD 20815

"CELEBRATION ON THE SIDEWALK"

while the polls are open
Thursday May 15th, 6-8 PM
Village Office



VILLAGE COUNCIL AND STAFF

Council Chairman

Tim Price 301-986-9171
3506 Bradley La. tcp@eqmrh.com

Council Vice-Chair

Noell Sottile 301-654-7898
3508 Cummings La. noniesings@hotmail.com

Council Secretary

Diane Everts 301-654-7777
3522 Raymond St. dianeade1@aol.com

Council Treasurer

Richard Krajeck 301-654-3663
3500 Bradley La. rkrajeck@hotmail.com

Council Member

Catherine Gwin 301-652-7425
7314 Delfield St. cgwin@rcn.com

Village Office 301-656-4112
Jean Sperling, Manager FAX 301-656-0030

martinsadditions@verizon.net

The Annual Meeting will serve as the regular monthly
Village Council Meeting for the month of May