

Village of Martin's Additions

7013 Brookville Road (Suite B, 2nd floor)

Chevy Chase, MD 20815-3263

**Agenda for
Council Meeting
September 15, 2016**

- 7:30 PM Call to Order: Krajeck
- 7:30PM Opportunity for Council to hear residents' comments: Krajeck
- 7:35PM Action on Meeting Minutes of August 18, 2016 Monthly Council Meeting: Krajeck
- 7:35PM Clarifying the Code: Sec. 7-403 and Sec. 7-404: Bolt
- 7:45PM *Martin's Edition* Newsletter Contents: Krajeck
- 7:50PM Discussion on Established Building Line/Front Porches: Lohmeyer
- 7:55PM Annual Survey: Hill
- 8:10PM Right-of-Way License Agreements: Fattig
- 8:20PM Street Repaving Proposals: Trollinger
- 8:30PM Financial matters, including Treasurer's Report & Budget amendment: Alexander
- 8:35PM Manager's Report, including: streetlights; WSSC water main replacement project; leaf bags; and contracts: Trollinger
- 8:45PM Opportunity for Council to hear residents' comments: Krajeck
- 9:00PM Adjournment: Krajeck

Following are draft meeting materials up for discussion by the Village Council at the monthly meeting.

Feel free to bring copies to the meeting.

Village of Martin's Additions
7013 Brookville Road, Suite B, Chevy Chase, MD 20815
Minutes for Council Meeting on
August 18, 2016

Council Members Present: Richard Krajeck (Chair), Arthur Alexander, Tiffany Cissna, Susan Fattig; Katya Hill **Village Manager:** Matt Trollinger; **Assistant Village Manager:** Beth Boa; **Building Administrator:** Doug Lohmeyer; **Residents and other attendees:** Naomi Naierman (Quincy St), Steve Schmal (Summit Ave).

7:30 PM Call to Order: Krajeck

7:30 PM Report from Police Officer Nick Picerno: Krajeck

Officer Picerno reported that the Village did not suffer the “routine” summer crime problems this year. He attributed our quieter summer to the Second District surging to address the burglaries and car break-ins, resulting in a significantly lower amount of crime this summer throughout the district and increased resident awareness and vigilance. Officer Picerno urged Village residents to continue to secure residences, lock cars, and report suspicious activity to police.

7:40 PM Opportunity for Council to hear residents’ comments: Krajeck

Steve Schmal (Summit Ave) raised the issue of residents or outside organizations being able to publish information about their organizations and events in the Village newsletter, *Martin's Edition*, reporting that he had drafted proposed guidelines to cover inclusion of local non-profits’ announcements.

7:40 PM Ratification of Election of Officers: Krajeck

Council members had proposed their roles on the Council in July. Richard Krajeck: Chair; Tiffany Cissna: Vice Chair; Arthur Alexander: Treasurer; Susan Fattig: Secretary; Katya Hill: Member-At-Large.

Motion by Councilmember Krajeck to ratify the election of officers; seconded by Councilmember Hill. All in favor.

7:40PM Update on Committee Appointments: Krajeck

Volunteers for the Election Committee are: Marty Langelan; Naomi Naierman; Natalie Straus Welle; Steve Trowern.

The Council approved the members of the Election Committee.

Volunteers for the Ethics Committee are: Celeste Biagini; Mark Efron; Jimmy Joyce.
The Council approved the members of the Ethics Committee.

Dan Gardner is retiring as Village Tree Supervisor. The Council will appoint a new Tree Supervisor, per the Code of Ordinances Section 9-103. Interested volunteers should contact the Village office by September 8.

7:45 PM Action on Council Meeting Minutes of June 16, 2016: Krajeck

Motion by Councilmember Alexander to approve the draft minutes for the Council meeting held on June 16, 2016; seconded by Councilmember Fattig. All in favor.

The minutes as approved are attached.

7:45 PM Public Hearing on Ordinance No. 6-16-1, renewal of RCN Cable TV Franchise: Krajeck

A public hearing was held on Ordinance No. 6-16-1. There were no comments presented.

Motion by Councilmember Fattig to adopt Ordinance No. 6-16-1, renewal of RCN Cable TV Franchise; seconded by Councilmember Alexander. All in favor.

Ordinance No. 6-16-1, renewal of RCN Cable TV Franchise attached.
Memorandum of Understanding attached.

7:45PM *Martin's Edition* Newsletter Contents: Krajeck

Chairman Krajeck commented that Steve Schmal (Summit Ave) submitted draft guidelines for submission of content for the *Martin's Edition* newsletter by local non-profits.

First, the Council discussed whether appropriate to add such submissions to the monthly newsletter. Councilmember Cissna reiterated her position that only official Village business be included in the newsletter for a variety of reasons and that, if the Council decided to go forward with including such information, legal counsel should be consulted on how to appropriately implement such a decision. The rest of the Council voiced support for including local non-profit announcements in a separate section of the newsletter while agreeing to consult with legal counsel on how to implement. Discussion ensued as to which non-profits could be included and the length of submissions.

Although legal counsel will be consulted, next steps are for Assistant Village Manager Beth Boa to edit the draft guidelines pursuant to the Council discussion and send them to Attorney Ron Bolt and the Council for review. Katya Hill may add a question to this year's annual survey seeking resident opinions on inclusion of local non-profit

announcements. As discussed, such announcements would need to be 100 words or less and be submitted by a Village resident.

Draft Guidelines for What Non-Village Business Can and Cannot be Included in *Martin's Edition* from Steve Schmal Attached, noting the Council still plans to consult with its attorney.

8:00 PM Update from the Centennial Celebration Committee: Naierman

This will be the last update from the Committee.

The Committee has developed a video from the Centennial Celebration event. The Centennial Celebration Committee presented a DVD to each Council member. The remaining DVDs will be distributed to residents that requested a copy and the rest will be stored in the Village office. It is also posted on the Village website.

The video with snippets of interviews of residents of VMA is in production and will be posted on the Village website.

Thus far the budget estimate is \$20,250 at most, including expenses related to the program itself, such as children's entertainment, videography and AV equipment. The estimated expense of the development of the two videos is included and it may slightly exceed the \$20,000 event budget.

The Council thanked Naomi Naierman and the Committee members.

8:05PM Update on Streetlights: Trollinger

Village Manager Trollinger reported on his conversations with Pepco about replacing streetlights and adding seven new poles in the Village. Discussion ensued about the options presented and associated costs.

Due to some outstanding questions on the information presented by Pepco, the Council would like to meet with Mike Picucci, who is a Regional Manager at Pepco, to discuss options. Village Manager Matt Trollinger will arrange a meeting.

Pepco's induction versus LED Street Lights and Process memo attached.

8:30 PM Discussion on Established Building Line front setback: Krajeck

The Council discussed changes to the Code regarding the Established Building Line front setback based on recommendations from Doug Lohmeyer, Building Administrator. One option would be to adopt Montgomery County code that only applies to new construction.

The Council discussed Village Code requirements for projections such as front porches and how far they can project. Lohmeyer suggested the option of making the porch depth a percentage of the setback.

Chairman Krajeck will invite resident architect Lynn Iadarola (Shepherd St) to meet with the Council and Lohmeyer to give input on projections. Councilmember Cissna requested that any input be accompanied by data on homes that would be impacted as well as illustrations so that it would be easier for everyone to see the impact(s) of the changes being discussed.

8:45 PM Annual Survey: Hill

Councilmember Hill will prepare draft questions for Fiscal Year 2017's Annual Survey. It will be based on the survey from FY2016. Council members are invited to submit questions to Councilmember Hill who will present a draft survey to the Council at the next meeting (September 15, 2016).

8:45 PM Arborist Contract: Krajeck

Council Chairman Krajeck noted that while the Village is happy with the current Arborist (Integrated Plant Care), pursuant to the Village Charter and Policy, the job needs to be bid out. The Council discussed whether to split the arborist contract into two parts: (1) a consulting job and (2) a separate firm to do the work of trimming and removing trees in the Right-of-Way in order to avoid the appearance of a conflict of interest.

The Ethics Committee members' opinion was two-to-one for maintaining the current practice of having one firm do all of the work. The Council's opinion was four to one in favor of having one entity do the work.

Village Manager Trollinger will prepare a request for proposals for the Village arborist position. He will inform the new Tree Supervisor about this discussion.

8:50 PM Financial matters, including Treasurer's Report: Alexander

	Actual	Budgeted
Revenues	\$2,891	1,891
Expenses	27,830	49,453
Net Income	-24,940	49,453
	27,830	-47,562.00

Reserve account (current assets less designated allocations): \$1,588,216

For the first month of the fiscal year, the Villages accounts are not very informative. Both revenues and income get off to a slow start.

However, there is close to a final reckoning of the effects of the U.S. Supreme Court's *Wynne* decision as it affects Martin's Additions. The State of Maryland had allowed taxpayers with income from other states to claim a credit on their state taxes for taxes paid elsewhere, but a credit was not allowed for county taxes. The Court held that credits should have been allowed for all levels of government. Martin's Additions is required to refund revenues inappropriately received from income taxes to the extent that residents file for their previously disallowed credits. The latest and near final estimate from the State Comptroller is that we will owe \$150,000, subject to minor change. The State will recover these funds in 20 quarterly installments, beginning in May 2019, by deducting the funds from the regular disbursements we receive from the Village share of State income taxes.

Due to years of careful budgeting, the Village reserve account (current assets minus funds set aside for designated capital expenditures) is roughly double the Village's budgeted annual expenditures, which provides a planned cushion against unexpected occurrences. As a result, the Council discussed paying the *Wynne* funds back as a lump sum. Village Manager Trollinger will ask the Village Accountant Dan Baden and James Pasko, Manager, Revenue Accounting for the Comptroller of Maryland how to pay the funds as a lump sum. The Village Council agreed to create a designated fund balance in the FY 2017 budget to clearly show where the funds would come from and impact on the overall budget.

Motion by Councilmember Fattig to approve the Treasurer's Report; seconded by Councilmember Hill. All in favor.

Treasurer's Report attached.

8:55 PM Manager's Report: Trollinger

Village Manager Matt Trollinger gave his report.

Administrative Matters:

- Community Events:
 - o Halloween Party: The Village will be hosting a Halloween celebration on October 30 at the end of Turner Lane. We will have pizza, ice cream, a DJ playing music, crafts, and pumpkins for carving. Special thanks to Paul Wolfe, who will be providing pumpkins, and Keith Allen, who is assisting in planning and storage, as well as providing electricity and restroom facilities. We are looking for volunteers to help set up, assist with crafts, and clean up for the event, and to help with any additional planning in the next couple of months.
- Website: Google Analytics reports that we had 1,724 page views from June 9 – July 9, and 989 views from July 10- August 9, which is down from the previous few months quite significantly, likely as the election ended and people head away on summer vacation.
- Contacting the Office: The VMA Office is staffed from at least 9:00 am – 5:00 pm Monday through Friday, although someone is often in the office earlier than that.

Outside of the regular office hours, the best way to get in contact with Village staff is via email at martinsadditions@gmail.com.

- Newsletter: continues to be published monthly online with the exception of July when there was no Council meeting.
- Directory: Staff has put together and sent out 2016 Village Directories to residents. There are extra copies in the office if residents need them.
- Contracts:
 - o Municipal Operations & Code Enforcement: Staff is working to put out a request for proposals for Municipal Operations & Code Enforcement work. Currently, work is done on an informal basis.
 - o Snow Plowing & Street Cleaning: The Village has triggered its option clause with Rolling Acres to continue to provide snow plowing & street cleaning to the Village this winter.
 - o Arborist: Village will put out a formal RFP for Village Arborist position, per the Council decision discussed earlier in the meeting.
 - o Website: Village's current website provider and host is generally unresponsive. At the summer MML Convention, Staff spoke with a number of representatives from other companies, one of which has submitted an offer that would require an upfront cost to migrate over, but would ultimately cost less on a per month basis. Village staff plans to put together a formal RFP coming weeks to receive proposals from various vendors. Staff will send a list of municipal website samples to the Council.

Safety and police:

- Our contract Police officers continue to contribute safety tips to newsletter on a semi-monthly basis to increase community awareness and help prevent crime.
- Reminder to always double-check to make sure your car doors are locked, and to not keep any valuables in your car if at all possible.
- Residents should also report any suspicious activity to police.
- Our Village's traffic engineer, Joe Cutro assessed the bent stop sign behind the Village marketplace. It is likely that it will have to be replaced.

Utilities: WSSC

- House Connections are almost finished on the South End. WSSC still has one service to fix on 111 Quincy. The service was put in incorrectly, and needs to be moved nine feet away from a tree.
- WSSC is finishing up final repairs of driveway aprons, curbs, and right-of-ways before the work is entirely complete.
- Village Staff did a walk-through with WSSC to complete a "punch list" of areas/items that are in disrepair due to WSSC's work in the South end. The Village has an additional year to identify any spots that need attention from WSSC.
- Once the final house connection has been fixed and the punch list has been completed, WSSC will sweep the streets and move all equipment out of the Village.

Streets Lighting:

- PEPCO sent one its engineers to VMA to observe the layout of the Village, and assess the locations of new poles, according to our design. Five of the seven proposed locations require trimming Village trees, which will be handled by PEPCO. PEPCO will send over a price on the seven new poles in the next two weeks.
- PEPCO prepared a memo for the Village comparing LED and Induction Lighting. The memo outlines performance and cost differences. The cost difference is not as prohibitive as originally thought, based on estimates from Scott Watson. The custom-built 55 watt LED fixture that is located on 3525 Bradley are essentially the same price as the 55 watt Induction light (in fact it is slightly cheaper).
 - o PEPCO has agreed to stock additional custom-made LED lights for the Village.
- In the last week the Village received a call from PEPCO saying that PEPCO's supplier, Holophane, was planning to cease and desist its line of QL Induction lights. This is in direct conflict with what the Village was told by Scott Watson, who assured that Induction would be available for at least 25 years.
- VMA still has the option to sign a master agreement with PEPCO, buying the light fixtures from them outright, and then installing new lights on its own. However, this would require the Village, not PEPCO, to maintain all street lights, including replacing any lights that go out in the future. According to PEPCO, no municipality in the area has ever signed its master agreement and taken over maintenance responsibilities.

Streets & Sidewalks:

- Street Repaving: Staff has sent out an RFP, with bids due by Friday September 2.
 - o After successful negotiation with the Village staff to increase their initially proposed reimbursement, Washington Gas has reimbursed the Village for paving repairs. Village staff is negotiating with WSSC to get its reimbursement check as well.
- Brookville Market Intersection: Staff has been working with Section 3 and local elected officials to push State Highway to a redesign of the dangerous intersection. On August 9th the Village received a letter from SHA stating that the project is funded for design, and that design planning is scheduled to start in November 2016.
- Oxford/Quincy Intersection: As a courtesy, WSSC agreed to move the boulders on the corner of Oxford and Quincy down to the dead end of Turner. We will use one of the boulders as a plaque for the Centennial Tree. See report from Doug Lohmeyer on plans for re-doing the storm drain.
- The Council recommends replacing the two wooden Village signs.

Leaf Bags:

- Have been ordered from Laniado Wholesale who will also provide delivery to individual homes. The Council has budgeted \$10,000 in FY17 so will need to have a budget amendment to cover the additional \$4,025 estimated cost. Discussion ensued about the possibility of leaf vacuuming versus leaf bag distributing in the Village.

Sanitation:

- Bulk Trash: Next pickup September 10, again coordinated with A Wider Circle pick up on Friday September 9.

9:05 PM Building Administrator's Report: Lohmeyer

Doug Lohmeyer, Village Building Administrator, gave his report.

7219 Chestnut St.

The homeowner placed stone tiles over the top of the existing concrete lead sidewalk. A right of way license agreement was prepared for that portion of the sidewalk in the Village right of way. We are waiting for the homeowner to return the executed and notarized agreement, which will be recorded in the land records at Montgomery County.

3414 Cummings Lane

The construction of the detached garage, pool, pool decking, and driveway is on-going. The Village recently extended the building permit.

7210 Delfield St.

The homeowner has planted rose bushes and other plants, outside the new fence at the front of the property and within the Village right of way. A right of way license agreement was prepared for the plantings in the Village right of way. We are waiting for the homeowner to return the executed and notarized agreement, which will be recorded in the land records at Montgomery County.

3505 Raymond Street

Work is continuing on the original house improvements and a new building permit has been issued for the front porch addition and the relocation of two A/C compressors at the rear of the house.

3507 Raymond St.

The homeowner has submitted plans and a building permit application to the Village make interior improvements and to add a deck to the rear of the house. The Village has issued a building permit, but the work has not begun.

3512 Taylor Street

The staff noticed that the existing retaining wall along the front property line was being totally removed and re-built. The Village no longer issues permits for retaining walls. A right of way license agreement was prepared for the wall in the Village right of way. We are waiting for the homeowner to return the executed and notarized agreement, which will be recorded in the land records at Montgomery County.

3504 Turner Lane

The staff observed the installation of a new landscape retaining wall in the front yard.

The Village no longer issues permits for retaining walls. A right of way license agreement was prepared for the wall in the Village right of way. We are waiting for the homeowner to return the executed and notarized agreement, which will be recorded in the land records at Montgomery County.

3507 Turner Lane

The building permit has been issued. Work is wrapping up on the two story addition. Ms. Metwalli called and asked for a final review and the return of the performance bond.

When I visited the site, I measured the front porch roof, which was reduced from 36" to 30" during the Variance Hearing. The new porch roof extends 35.5" from the front wall of the house.

The contractor has removed the porch roof and re-built the roof. It now extends 30" from the front wall. In my opinion, the improvements, as revised, comply with the Village Code, the building permit should be closed, and the performance bond should be refunded.

MCDOT – Quincy and Oxford

Presently, large trucks are having difficulty making the turning movement at the intersection of Quincy and Oxford and the rear wheels are driving across the curb and sidewalk.

In April, we met with the MCDOT maintenance staff and discussed rebuilding the existing brick inlet to allow a larger turning radius at the western side of the intersection. In July, I again met with the staff at MCDOT. They have determined the cost of rebuilding the inlet was too expensive and set a bad precedent. We discussed enlarging the radius without changing the inlet. We will soon meet with Joe Cutro to discuss this option and cost.

MSHA – Brookville Road

When the WSSC contractor was flushing the fire hydrant on the east side of Brookville Road, the staff noticed that the existing MSHA storm drain inlet, just north of Shepherd St. was missing a grate and a large hole was located adjacent to the sidewalk and bike lane. The MSHA maintenance crew has rebuilt the inlet, but the opening, where the water enters the inlet, is restricted. I contacted MSHA and they agreed the opening is too small. They are scheduled to enlarge the opening in Sept.

AMT GIS Update

AMT last updated the Village GIS computer data in 2014. We are presently compiling the information for a new update. The update will include the new front yard construction projects since 2014, the WSSC water main replacement project from 2012 and 2016, and

any changes to trees within the Village right of way. We hope to submit this information to AMT in Sept.

Recently, residents have been questioning the location of their property lines. We are also compiling a folder of individual lot surveys, which may help clarify where the individual property lines are located. AMT provided a street right of way survey in 2007. We will ask AMT to review the individual property line surveys and compare that information to the survey the provided in 2007.

The Council asked whether AMT had become more responsive to staff needs in recent months and was told that that issue had not been resolved. Staff plans to write a formal letter to AMT in hopes of correcting the issue(s). The Council also suggested that staff become familiar with the ARC-GIS.

9:20 PM Opportunity for Council to hear residents' comments: Krajeck

9:20 PM Councilmember Alexander made a motion to enter closed session pursuant to Maryland Code, General Provisions Article, Section 3-305(b)(1) to discuss the appointment, assignment, and performance evaluation of an appointee (independent contractor) over whom the Village Council has jurisdiction; seconded by Councilmember Cissna. All in favor. Present were Doug Lohmeyer, Matt Trollinger and Beth Boa. Pending legal counsel, a lump sum payment may be made to Blue Crab Contracting (BCC) to compensate for invoices that have not been received by the Village for February through June 2016 (the last 5 months of the preceeding fiscal year). Also pending legal counsel is a path forward on how to compensate for work done in FY 2017 until an RFP is completed and a new contract is in place. Attorney Bolt will be consulted. An RFP will be developed and competed for the Code Enforcement/ Municipal Operations contractor position in the Village in the near future. The closed session adjourned at 10:05 pm.

10:05 PM Adjournment: Krajeck

construction of a circular driveway, the width of which shall be no greater than fourteen (14) feet at the curved portions of the driveway.

- (j) No driveway on private property or within the public right-of-way shall exceed ten (10) feet in width in front of the front building line. Driveway width includes the width of any adjoining or adjacent surface comprised of the same material as the driveway. Notwithstanding the foregoing, a driveway that is wider than ten (10) feet as of June 16, 2009 may be replaced or repaired provided that such replacement or repair shall not increase the width of the driveway.
- (k) No more than one (1) front-loading garage shall be permitted on a lot. The door width of a front-loading garage shall not exceed ten (10) feet.

(Ord. No. 4-09-2, adopted 5/27/09, effective 6/16/09; Ord. No. 4-10-1, adopted 6/17/10, effective 7/8/10; Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16)

Section 7-403. Exemptions for rebuilding

Notwithstanding any provision to the contrary contained in this Chapter, a main building or accessory building existing prior to June 16, 2009 that sustains a total physical loss or substantial physical loss (fifty (50) percent or more) due to accidental causes including, but not limited to, fire, storm, falling tree(s), flooding, other natural disaster, may be rebuilt or repaired provided that (i) the replacement building does not encroach farther into any setback area than the previous building, (ii) the footprint of the replacement building is not enlarged beyond the dimensions of the previous building, and (iii) the replacement building does not exceed the building height of the previous building.

(Ord. No. 4-09-2, adopted 5/27/09, effective 6/16/09)

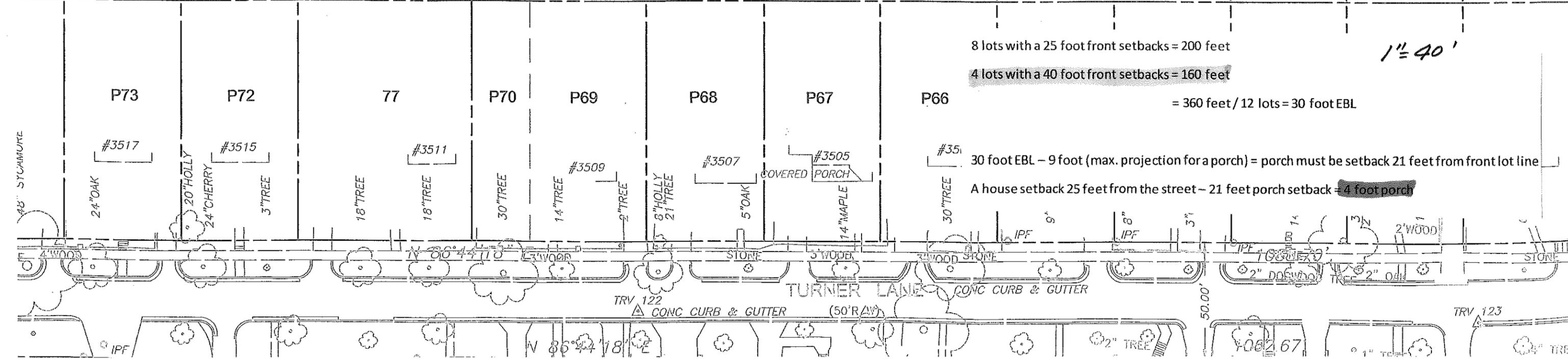
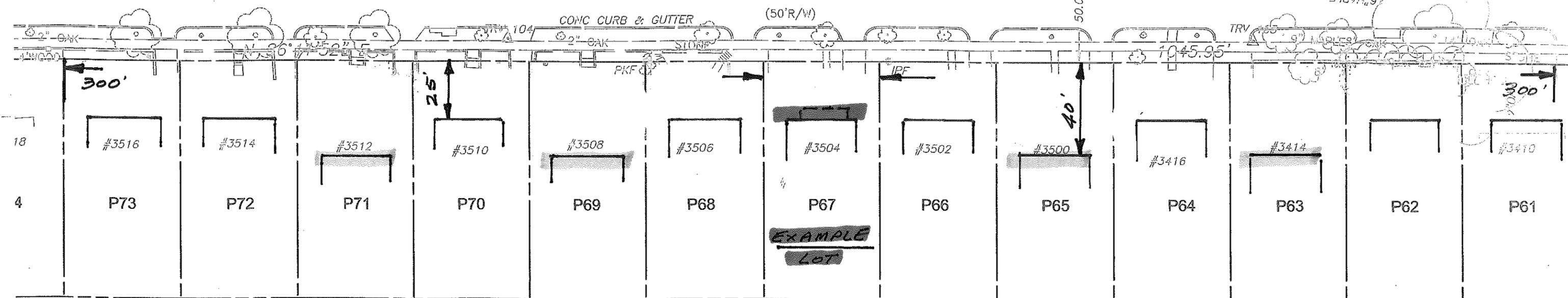
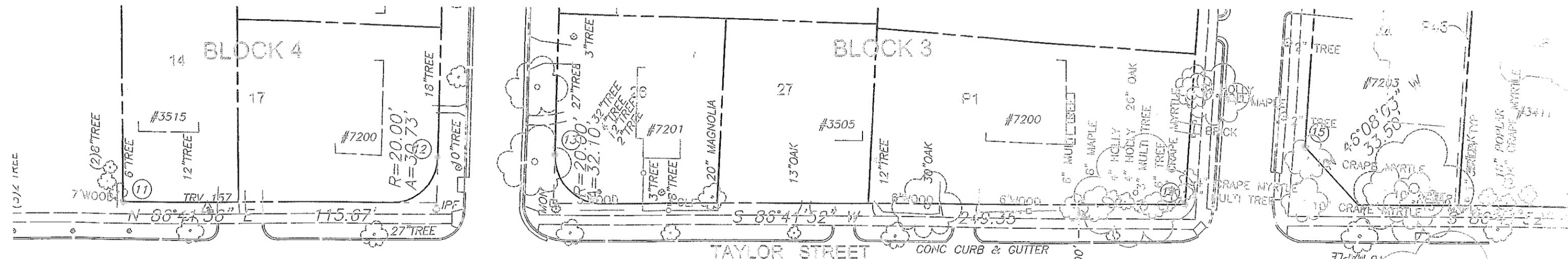
Section 7-404. Developmental Nonconformities

A developmental nonconformity may be maintained, altered, or repaired, but not replaced, provided that it may not be enlarged beyond the dimensions that existed on June 16, 2009, except in accordance with this Chapter.

(Ord. No. 4-09-2, adopted 5/27/09, effective 6/16/09; Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16)

Section 7-405. Variances

- (a) A property owner may apply to the Village Council for a variance from the strict application of the terms of this Article. The Council may authorize a variance from the strict application of any specific requirement of this Article when the standards described herein are met.
- (b) Processing and Public Hearing Requirement
 - (1) Applications for a variance shall be submitted to the Village Manager and shall include the following:



8 lots with a 25 foot front setbacks = 200 feet
 4 lots with a 40 foot front setbacks = 160 feet
 = 360 feet / 12 lots = 30 foot EBL
 30 foot EBL - 9 foot (max. projection for a porch) = porch must be setback 21 feet from front lot line
 A house setback 25 feet from the street - 21 feet porch setback = 4 foot porch

1" = 40'

**Village of Martin's Additions
Treasurer's Report
August 2016**

	<u>Aug 16</u>	<u>Budget</u>	<u>Jul - Aug 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income					
4000 - Revenue					
4010 - Permit Fees		1,666.00	1,308.00	3,332.00	20,000.00
4020 - Cable TV Franchise Fees					8,000.00
4040 - County Revenue Sharing	26,832.00	26,800.00	26,832.00	26,800.00	26,800.00
4050 - Highway Users Fees					23,000.00
4060 - Income Tax					600,000.00
4080 - Personal Property Tax			7.70		6,000.00
4090 - Real Property Tax	3,892.45	5,000.00	4,722.30	5,100.00	150,000.00
4095 - Utility Property Tax					12,300.00
4100 - Holiday Fund					6,500.00
4110 - Interest	799.62	2.00	1,544.93	127.00	4,000.00
4140 - Washington Gas - Street Work	72,898.20		72,898.20		
Total 4000 - Revenue	<u>104,422.27</u>	<u>33,468.00</u>	<u>107,313.13</u>	<u>35,359.00</u>	<u>856,600.00</u>
4200 - Prior Years Surplus	<u>0.00</u>		<u>0.00</u>	<u>2,562,376.00</u>	<u>2,562,376.00</u>
Total Income	<u>104,422.27</u>	<u>33,468.00</u>	<u>107,313.13</u>	<u>2,597,735.00</u>	<u>3,418,976.00</u>
Expense					
5000 - General Government					
5010 - Office Expenses	416.54	1,500.00	1,890.95	3,000.00	18,000.00
5025 - Office Furniture & Equipment					12,000.00
5030 - Insurance	3,322.00		5,124.00	4,830.00	5,000.00
5040 - Printing & Mailing		1,250.00		1,250.00	5,000.00
5050 - Dues & Subscriptions/Conference			3,707.54	3,500.00	10,000.00
5055 - Storage Rental	257.00	268.00	257.00	536.00	3,200.00
5060 - Office Lease	8,378.53	5,899.00	8,378.53	8,090.00	30,000.00
5065 - Telephone	269.40	250.00	269.40	500.00	3,000.00
5080 - Holiday Fund			0.00		6,500.00
Total 5000 - General Government	<u>12,643.47</u>	<u>9,167.00</u>	<u>19,627.42</u>	<u>21,706.00</u>	<u>92,700.00</u>

**Village of Martin's Additions
Treasurer's Report
August 2016**

	<u>Aug 16</u>	<u>Budget</u>	<u>Jul - Aug 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
5100 - Salaries & Benefits					
5110 - Managerial & Office Salaries	5,564.81	11,000.00	13,349.43	22,000.00	132,000.00
5120 - Payroll Taxes & Benefits	750.40	1,916.00	1,399.76	3,832.00	23,000.00
Total 5100 - Salaries & Benefits	<u>6,315.21</u>	<u>12,916.00</u>	<u>14,749.19</u>	<u>25,832.00</u>	<u>155,000.00</u>
5200 - Professional Fees					
5210 - Accounting & Auditing	3,000.00	3,000.00	6,000.00	6,000.00	42,000.00
5220 - Building & Permitting					
5222 - Building Review & Permits	2,600.00	1,667.00	2,600.00	3,334.00	20,000.00
5224 - Enforcement & Oversight	0.00	1,000.00	0.00	2,000.00	12,000.00
5226 - Municipal Operations	0.00	1,500.00	0.00	3,000.00	18,000.00
Total 5220 - Building & Permitting	<u>2,600.00</u>	<u>4,167.00</u>	<u>2,600.00</u>	<u>8,334.00</u>	<u>50,000.00</u>
5230 - Legal	1,357.00	4,166.00	1,357.00	8,332.00	50,000.00
5240 - Police	2,373.11	2,500.00	4,748.01	5,000.00	30,000.00
5242 - Lighting Consultant					5,000.00
5244 - Traffic Engineering	367.00		367.00		3,000.00
Total 5200 - Professional Fees	<u>9,697.11</u>	<u>13,833.00</u>	<u>15,072.01</u>	<u>27,666.00</u>	<u>180,000.00</u>
5300 - Streets					
5305 - Streets - General					
5310 - Street Lighting - PEPCO	1,079.68	1,300.00	1,079.68	2,600.00	16,000.00
5322 - Street Cleaning - Fall/Spring					28,000.00
5324 - Street Maintenance - Other		1,250.00		2,500.00	15,000.00
Total 5305 - Streets - General	<u>1,079.68</u>	<u>2,550.00</u>	<u>1,079.68</u>	<u>5,100.00</u>	<u>59,000.00</u>
5349 - Snow Removal Services					
5350 - Snow Removal - Shovel Bvl. Rd.					5,000.00
5351 - Snow Removal - Plowing					20,000.00
Total 5349 - Snow Removal Services	<u>0.00</u>	<u></u>	<u>0.00</u>	<u></u>	<u>25,000.00</u>
Total 5300 - Streets	<u>1,079.68</u>	<u>2,550.00</u>	<u>1,079.68</u>	<u>5,100.00</u>	<u>84,000.00</u>

**Village of Martin's Additions
Treasurer's Report
August 2016**

	<u>Aug 16</u>	<u>Budget</u>	<u>Jul - Aug 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
5400 - Waste & Recycling					
5410 - Waste Collection & Recycling	13,845.52	7,000.00	20,768.28	14,000.00	85,000.00
5420 - Leaf Bags					10,000.00
5425 - Recycling Bins					1,000.00
Total 5400 - Waste & Recycling	<u>13,845.52</u>	<u>7,000.00</u>	<u>20,768.28</u>	<u>14,000.00</u>	<u>96,000.00</u>
5500 - Other					
5510 - Tree Maintenance					35,000.00
5515 - Tree Replacement					4,000.00
5518 - Right-of-Way Landscaping	625.86	500.00	625.86	1,000.00	6,000.00
5520 - Community Events	300.00		300.00		10,000.00
5530 - Website	270.84	115.00	385.74	230.00	1,500.00
Total 5500 - Other	<u>1,196.70</u>	<u>615.00</u>	<u>1,311.60</u>	<u>1,230.00</u>	<u>56,500.00</u>
5600 - Initiatives					
5630 - Tree Planting Initiatives Prog.					4,000.00
Total 5600 - Initiatives	<u>0.00</u>		<u>0.00</u>		<u>4,000.00</u>
5800 - Designated Funds					
5810 - Designated - Street				500,000.00	500,000.00
5811 - Designated Street Lighting				500,000.00	500,000.00
5812 - Designated - Sidewalk				250,000.00	250,000.00
Total 5800 - Designated Funds	<u>0.00</u>		<u>0.00</u>	<u>1,250,000.00</u>	<u>1,250,000.00</u>
5900 - Undesignated Fund Balance	0.00		0.00	1,500,776.00	1,500,776.00
Total Expense	<u>44,777.69</u>	<u>46,081.00</u>	<u>72,608.18</u>	<u>2,846,310.00</u>	<u>3,418,976.00</u>
Net Income	<u><u>59,644.58</u></u>	<u><u>-12,613.00</u></u>	<u><u>34,704.95</u></u>	<u><u>-248,575.00</u></u>	<u><u>0.00</u></u>