

Village of Martin's Additions

7013 Brookville Road (Suite B, 2nd floor)

Chevy Chase, MD 20815-3263

Agenda for

Council Meeting

March 16, 2017

The Village Council may entertain a motion during the open meeting to close a portion of the meeting, in accordance with Section 3-305(b) of the Open Meetings Act (Maryland Code, General Provisions Article)

- 7:30 PM Call to Order: Krajeck
- 7:30PM Opportunity for Council to hear residents' comments: Krajeck
- 7:40 PM Election Committee Update: Langelan
- 7:50 PM Action on Meeting Minutes of February 16, 2017 Monthly Council Meeting: Krajeck
- 7:50 PM Community Event in June: Krajeck
- 8:00 PM Discussion/Possible Introduction of Ordinance 2-17-1 To Amend the Code of Ordinances to Require a Consultation Meeting for Certain Construction Projects: Bolt
- 8:10 PM Public Hearing on Ordinance 1-17-1 To Amend the Code of Ordinances to Further Regulate the Construction of Curb Cuts, Driveways, and Aprons in the Public Right-of-Way: Bolt
- 8:20PM Introduction of Fiscal Year 2018 Budget and tax rates: Alexander
- 8:30PM Financial matters, including Fiscal Year 2017 budget amendments, and Treasurer's Report: Alexander
- 8:40 PM Manager's Report, including: traffic study, street repaving; streetlights; RFPs and contracts: Trollinger
- 8:50PM Building Administrator's Report: Lohmeyer
- 9:00 PM Opportunity for Council to hear residents' comments: Krajeck
- 9:10 PM The Council will meet in open session for the purpose of entertaining a motion to enter closed session pursuant to Maryland Code, General Provisions Article, Section 3-305(b)(1) to discuss the performance evaluation, compensation, and other personnel matters, concerning a specific employee over whom it has jurisdiction.
- 9:30 PM Adjournment: Krajeck

Following are draft meeting materials up for discussion by the Village Council at the monthly meeting.

Feel free to bring copies to the meeting.

Village of Martin's Additions
7013 Brookville Road, Suite B, Chevy Chase, MD 20815
Minutes for Council Meeting on
February 16, 2017

Council Members Present: Richard Krajeck (Chair); Arthur Alexander; Tiffany Cissna; Susan Fattig; Katya Hill; **Village Manager:** Matthew Trollinger; **Assistant Village Manager:** Beth Boa; **Attorney:** Ron Bolt; **Building Administrator:** Doug Lohmeyer; **Residents and other attendees:** Keith Allen (Turner Ln); Elissa Bean (Turner Ln); Lauren Biel (Delfield St); Frank Correl (Turner Ln); Nicole Donath (Delfield St); Paula Goldberg (Bradley Ln); Lynn King (Thornapple St); Marty Langelan (Chestnut St); Sean Lev (Delfield St); Sally Maran (Turner Ln); Pat Pendgergast (Thornapple St); Mark Schuman (Thornapple St); John Sharrow (Chestnut St); Larry Wasson (Delfield St); Marge Wasson (Delfield St); Lynn Welle (Oxford St) Natalie Strauss Welle (Oxford St).

7:30 PM Call to Order: Krajeck

7:30 PM Village Police Update: Krajeck

Mike Pratt, who serves as one of two Village police officers, reported on crime trends in the area. The Chevy Chase area recently has had a few residential robberies. Pratt advised residents to respond to people approaching their homes by acknowledging that they are home while not necessarily answering the door. This may prevent a break in. Pratt asked that residents please call the police non-emergency number to report suspicious people and activity. (301-279-8000).

Mike Pratt also reported that he monitors drivers on the streets that are running stop signs, particularly in the north end on Thornapple St. Larry Wasson (Delfield St) requested that he ticket all offenders rather than giving a warning. Mike Pratt noted that Chevy Chase is one of the safest communities in Maryland.

7:40 PM Opportunity for Council to hear residents' comments including north end sidewalks: Krajeck

Keith Allen (Turner Ln) reported that the temperatures for the rest of February into March will be 60-70F.

Chairman Krajeck invited residents to comment on proposed sidewalks in the north end of the Village. Residents noted that the priority is safety for pedestrians as cars speed on Thornapple and do not always stop at stop signs. Some residents advocated for sidewalks on Thornapple while others advocated for other methods to slow traffic such as speedbumps, make Thornapple one way, other traffic calming measures and having the Village police officers consistently issue tickets to speeders and cars that do not stop at

stop signs. Those that prefer sidewalks stated that would be the safest alternative for pedestrians and people pushing strollers and that the Village may have liability if someone is hurt walking. Those that do not agree with sidewalks reasons included that it would take up too much of the right-of-way, require residents to shovel snow off of the sidewalks, decrease parking, narrow the streets, wreck the character of the street, and cost too much.

Chairman Krajeck will discuss options with the traffic engineer Joe Cutro including speed bumps, other slowing mechanisms on Thornapple, sidewalks and making streets one way. He invited residents to attend the next Council meeting on March 16 for an update on the options.

8:25 PM Election Committee Update: Langelan

Marty Langelan (Chestnut St) updated the Council on the plan for the Council elections. Nominations will open March 12 with a community open house. Nominations are due by April 11. There will be a candidates' forum in late April or early May. Elections and the Celebration on the Sidewalk will be held Thursday May 11. The Election Committee will meet Monday, February 27 at 6:30PM in the Village office.

8:35 PM Action on Council Meeting Minutes of January 19, 2017: Krajeck

Motion by Councilmember Fattig to approve the draft minutes for the Council meeting held on January 19, 2017; seconded by Councilmember Alexander. All in favor.

The minutes as approved are attached.

8:35 PM Discussion/Possible Introduction of Ordinance 2-17-1 To Amend the Code of Ordinances to require a pre-permit Consultation Meeting for Certain Construction Projects: Bolt

Ron Bolt (Village Attorney) described Ordinance 2-17-1 which would require permit applicants to attend a meeting, to which Village residents would be invited, prior to being approved for a permit. The meeting would provide an informal forum to discuss resident concerns, in a non-binding manner. Councilmember Cissna proposed that the meeting be held after approval of the permit, but prior to construction, so that residents are not led to believe that the meeting serves as an opportunity to compel changes to construction plans. The Council agreed that a pre-construction meeting should be required for certain projects after the permit approval to allow residents to learn about timelines, parking, traffic, and the point of contact for the project. Ron Bolt will revise the draft and the Council will discuss, and possibly introduce it, at the next meeting.

9:02 PM Discussion of Ordinance 1-17-1 To Amend the Code of Ordinances to Further Regulate the Construction of Curb Cuts, Driveways, and Aprons in the Public Right-of-Way: Bolt

Attorney Bolt described the Village’s responsibility for maintaining driveway aprons in the right-of-way, according to current practice. Currently, the Village will not maintain aprons that have been upgraded by owners or are non-standard. Ordinance 1-17-1 would codify the existing practice. As a result of discussions at the January meeting, the Ordinance was revised to provide that betterments, or non-standard materials, could be abandoned by residents who want the Village to standardize their apron and maintain it going forward. Such would be done in accordance with the Village’s repair schedule, at such time as replacement is required. Per published County design standards, which are applied in the Village, the apron includes all that portion of the driveway that is within the public right-of-way.

Motion by Councilmember Krajeck to introduce Ordinance 1-17-1 To Amend the Code of Ordinances to Further Regulate the Construction of Curb Cuts, Driveways, and Aprons in the Public Right-of-Way; seconded by Councilmember Alexander. All in favor.

9:05 PM Financial matters, including Treasurer's Report: Alexander

July 2016 through January 2017

	Actual	Pro-rated budget
Revenues	633,036	499,683
Expenses (excluding capital projects)	316,482	392,131
Net Income	316,554	107,552

Capital Expenditures \$ 287,080

Designated Capital Funds \$1,400,000

Reserve account (current assets less designated allocations): \$ 1,474,368

Revenues are more than expected and spending is catching up with the budgeted amounts as the year progresses and projects occur as planned.

Two bits of financial information arrived this month. Our January distribution from the state income tax was \$8,040, about normal for this time of year. Also, the state comptroller sent the latest estimate of our Wynne case liability. It is now \$182,000, an amount that creeps up as residents send in amended returns. We have reserved \$150,000 to cover this liability.

The current budget for the Village’s online presence is \$1,500. As of the end of December, we had already spent \$1,994. The Village Manager has contracted with a new company to host the site. Spending on this item is over-budget, mainly because of one-time investment expenses. I recommend a budget increase to \$7,000, which should cover all projected costs plus a small cushion in case of unforeseen events.

Additionally, Traffic Engineering expenses of \$5,400 are running above the annual budget of \$3,000 because of the Village-wide review of signage and road markings. We will have to approve an amended budget for this item when we have a better idea of the total costs for this project.

The reserve account (current assets minus funds set aside for designated capital expenditures) is more than double the Village's budgeted annual expenditures, which provides a cushion against unexpected occurrences as well as a buffer for higher than expected capital improvement costs. At the moment, we do not foresee such complications, but the future, as always, remains unknown.

Motion by Councilmember Alexander to amend reserves for the Wynne case liability to \$190,000; seconded by Councilmember Hill. All in favor.

Motion by Councilmember Alexander to amend the budget for the website to \$7000; seconded by Councilmember Fattig. All in favor.

Motion by Councilmember Fattig to approve the Treasurer's Report; seconded by Councilmember Hill. All in favor.

Treasurer's Report attached.

9:12 PM Building Administrator's Report: Lohmeyer

Building Administrator Lohmeyer gave his report.

Building Administrator's Report Attached

9:15 PM Manager's Report: Trollinger

Administrative Matters:

- Office Orientation: The Village Office received a redesign proposal in December 2015. Staff will be meeting with the designers to go over the proposal, and to discuss concerns, and options moving forward.
- May Election: The Election Committee has held several meetings to begin planning for the annual Council Election and Celebration on the Sidewalk May 11.
- Website: Google Analytics reports that we had 1,726 page views from January 13 to February 13, which is back up to pre-holiday levels. Interestingly, there was a large spike on Monday February 6, though it is unclear what exactly precipitated that.
- Records Retention: Staff is waiting for approval from MD State Archives for transfer of old building plans.
- Contacting the Office: The VMA Office is staffed from at least 9:00 am – 5:00 pm Monday through Friday, although someone is often in the office earlier than that. Outside of the regular office hours, the best way to get in contact with Village staff is via email at martinsadditions@gmail.com.
- Newsletter: continues to be published monthly online. The next edition should be going out next week.

- Contracts:
 - Arborist: The Village has finalized its contract with Integrated Plant Care to continue as its Arborist moving forward.
 - Website: The Village selected Revize Software Systems to redesign its website. Village staff is filling out a detailed questionnaire and setting up a kick-off meeting to begin the process. Staff will circulate options to Village residents for input.
 - GIS: Village is developing an RFP to update and maintain the Geographic Information System (GIS), the Village's system to capture, store analyze and present spatial and geographical data. A draft will be circulated within the next week.
 - Municipal Operations/Code Enforcement: The Village has finalized its contract with Blue Crab Contracting (Wayne C. Fowler) to continue in his role with the Village moving forward.

Street Treatment:

- Rolling Acres has been through to pre-treat the roads prior to snow and winter weather. They remain on standby in case we get any last remnants of winter.

Utilities: WSSC

- Village staff has worked out an agreement with WSSC to receive reimbursement for road repairs.
- WSSC is returning to VMA! – next up is a series of sewer main replacement projects. The following VMA streets will be affected: Quincy, Raymond, Chestnut, Taylor, and Thornapple. The work will begin in late summer/early fall of 2017.
 - WSSC will hold a public outreach meeting sometime in March to go over plans with the community once they have selected a contractor. The Village staff will notify residents once a final date has been selected.

Streets Lighting:

- Stock numbers were approved at PEPCO, and they began install designs this past week. Village staff coordinated communication between PEPCO's lead applications manager and Holophane's sales representative to continue pushing the project forward. PEPCO will be placing the finalized order by the end of February. Holophane estimates it will take about six weeks to fill the order.

Streets & Sidewalks:

- The Village has received some complaints about potholes, and has utilized cold-weather patch to alleviate some of the major areas of issue on Turner Lane until A.B. Veirs returns in the spring.
- Street Repaving: Concrete work has been completed on Bradley, Melville, Raymond (dead end), Cummings, Shepherd, Turner and Taylor. Thank you to residents for their help in adhering to posted 'No Parking' signs. Work has been on hold until springtime.
- Actual street repaving will be done in the spring – this avoids us having to re-do (and re-pay for) the same work after WSSC tears up the streets (again). It also makes

sense from a weather standpoint – falling leaves can impact the stability of asphalt, but more importantly asphalt plants close around Thanksgiving time through February.

- One exception to no paving is Quincy Street, where we repaired the failing Washington Gas trench, and milled the street to smooth out the driving surface for winter. Keep in mind, this is only a temporary solution. Once WSSC has finished up its sewer replacement work, we will go back and finish up the aforementioned streets – Thornapple, Quincy, Chestnut.
- In total, the project is estimated to cost slightly under \$800,000 which, after accounting for Washington Gas and WSSC reimbursements, should keep the project under the \$750,000 set aside in the budget.
- North End Sidewalks: The Village's Building Administrator and Engineer, Doug Lohmeyer, took a look at the north end of Martin's Additions to assess the viability of adding sidewalks. Currently, none of the streets north of Taylor have sidewalks. What he determined was that adding a sidewalk to the east side of Delfield Street would have the least impact of any streets, and suggested that it might make sense as the first "phase" of sidewalk installation in the north end. Delfield actually has sidewalk on that side of the street about a third of the way up, and has the least amount of trees and other plantings and landscaping that would be impacted by new sidewalks. Joe Cutro, the Village's traffic engineer, also agreed with this sentiment, and felt that it would be a good "trial run" for sidewalk installation in the north end. Both Doug and Joe met with Mike Veirs of A.B. Veirs to go over one design plan and get an estimate. A.B. Veirs estimated that sidewalk installation on Delfield would cost roughly \$40,000. Joe is in the midst of assessing the rest of the North End to develop a tentative layout and cost for additional sidewalks.

Sanitation:

- Waste Management has moved us over to a new Accounts Manager who has more experience with governmental bodies. Staff met briefly with Waste Management this week for an introduction to the new Accounts Manager. A post-able recycling reminders flyer is mailing this week to Village residents.
- The next bulk pickup will be on March 11, coordinating with A Wider Circle on Friday March 10.
 - Please contact the Village Office if you have any items for bulk pickup, particularly if they are unusually large-sized objects, or an unusually large amount of items for bulk pickup (see below). This allows us to contact Waste Management so they can send the appropriately-sized truck. Unusually large refers to items that are:
 - Over four feet in size;
 - Over 50 lbs;
 - More than six items. Also as a reminder, certain items cannot be picked up as part of Bulk Trash, including construction debris, tires, and refrigerators that have not been tagged.

9:25 PM Opportunity for Council to hear residents' comments: Krajeck

Sally Maran (Turner Ln) asked the Council when they will decide about fixing her driveway apron. Chairman Krajeck will respond to her.

Elissa Bean (Turner Ln) asked if the Council was considering leaf vacuuming in the fall. The Council responded that the Village will try both leaf vacuuming and leaf bags in the fall of 2017.

9:30 PM Adjournment: Krajeck

Ordinance No.: 1-17-1
Introduced: February 16, 2017
Adopted:
Effective Date:

THE VILLAGE OF MARTIN'S ADDITIONS

SUBJECT: AN ORDINANCE TO AMEND THE CODE OF ORDINANCES TO FURTHER REGULATE THE CONSTRUCTION OF CURB CUTS, DRIVEWAYS, AND APRONS IN THE PUBLIC RIGHT-OF-WAY.

WHEREAS, Local Government Article, Section 5-202 of the Maryland Code grants to the legislative body of every incorporated municipality in Maryland, including the Village of Martin's Additions, general power to pass such ordinances not contrary to the Constitution of Maryland, or public general law, as they may deem necessary in order to assure the good government of the municipality, to protect and preserve the municipality's rights, property, and privileges, to preserve peace and good order, to secure persons and property from danger and destruction, and to protect the health, comfort and convenience of the citizens of the municipality;

WHEREAS, Maryland Code, Local Government Article, Section 5-211 authorizes the legislative body of each municipal corporation in the State of Maryland to make reasonable regulations concerning buildings to be erected within the limits of the municipality, including a building code and the requirement for building permits;

WHEREAS, Section 501 of the Charter of the Village of Martin's Additions authorizes the Village Council to pass such ordinances as it may deem necessary for the preservation of the property, rights, and privileges of the Village and its residents;

WHEREAS, the Village Council introduced the following Ordinance at a public meeting held on February 16, 2017;

WHEREAS, the Council has considered the construction, alteration, and replacement of curb cuts, driveways, and driveway aprons in the public right-of-way and finds that the Code of Ordinances should be amended to further regulate the same;

WHEREAS, the Village Council finds that the foregoing Ordinance would assure the good government of the municipality, protect and preserve the municipality's rights, property, and privileges, preserve peace and good order, secure persons and property from danger and destruction, and protect the health, comfort and convenience of the citizens of the Village of Martin's Additions, and is necessary for the preservation of the property, rights, and privileges of the Village and its residents.

NOW, THEREFORE, the Village Council does hereby adopt the following Ordinance.

BE IT ORDAINED AND ORDERED, this ___ day of _____, 2017, by the Village Council, acting under and by virtue of the authority given it by the Maryland Code and the Charter of the Village of Martin's Additions, that the Village Code is hereby amended as follows:

* * *

Section 6-101. Definitions

For the purposes of this Chapter, the following words and phrases shall have the following meanings:

* * *

- (g) "Council" means the Village Council of the Village of Martin's Additions.
- (h) "Curb cut" means a break in the continuity of the curb in a public right-of-way for allowance of vehicular access to an adjoining parcel, or where there is no curb, the intersection of the driveway and edge of the improved roadway.
- (hi) "Dumpster" means a large container, including, but not limited to, a detached wheeled trailer, designed or used to store rubbish, construction and/or demolition debris, or other material to be discarded.

* * *

(Ord. No. 5-13-1, adopted 9/9/13, effective 10/10/13; Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16; Ord. No. 4-16-1, effective 7/6/16).

* * *

Section 6-302. Permits Required.

* * *

(b) Improvements.

Prior to the issuance of a building permit pursuant to the provisions of this Chapter, no person shall:

- 1) Add to, erect, install, replace, alter, construct, re-construct, repair or improve any building;
- 2) Add to, install, replace, alter, construct, re-construct, repair or improve any non-vegetative surface in a front yard;
- 3) Place any heavy equipment upon or move any heavy equipment over an improved street surface, curb, or sidewalk; ~~or~~
- 3)4) Add to, install, replace, alter, construct, re-construct, repair or improve any curb cut, driveway, or driveway apron; or
- 4)5) Commence any activity involving reconstruction, repair, or excavation of any street, curb, or sidewalk, or installation of any structure thereon, or temporarily close or block any street or sidewalk within the Village.

No building permit for construction of a private structure within the public right-of-way shall be issued until the owner of the abutting property has executed a revocable license to use the right-of-way in a form approved by the Village. The Code Enforcement Officer may waive the requirement for a license for the alteration or replacement of stairs, guardrails, and walkways, if, in the discretion of the Code Enforcement Officer, the cost and inconvenience of the license exceeds the benefit to the Village.

(c) Repairs.

Notwithstanding paragraph (b) above, no building permit shall be required in the case of ordinary repairs or maintenance, as defined in Section 6-101, and no building permit shall be required for any of the above described activities occurring entirely within the interior of a building. Emergency re-construction, repair or excavation may be undertaken without first securing a building permit, except that such permit shall be applied for as soon as possible after the need for such activities becomes known.

* * *

(Ord. No. 5-13-1, adopted 9/19/13, effective 10/10/13; Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16; Ord. No. 10-16-1, adopted 12/15/16, effective 1/4/17)

* * *

Section 7-402. Construction Standards and Requirements

* * *

(i) **Curb Cuts.** There shall be no more than one curb cut on any lot, the width of which shall be no greater than twenty (20) feet, inclusive of the turning radii, provided however, that two (2) curb cuts shall be permitted on lots requiring vehicular access to Brookville Road to allow the construction of a circular driveway, the width of which shall be no greater than fourteen (14) feet at the curved portions of the driveway.

(j) **Driveways and driveway aprons.**

(1) Width. No driveway on private property or within the public right-of-way shall exceed ten (10) feet in width in front of the front building line. Driveway width includes the width of any adjoining or adjacent surface comprised of the same material as the driveway. Notwithstanding the foregoing, a driveway that is wider than ten (10) feet as of June 16, 2009 may be replaced or repaired provided that such replacement or repair shall not increase the width of the driveway.

(2) Permit considerations. Except as may be determined by the Code Enforcement Officer, the construction of a curb cut, driveway, or driveway apron shall comply with published Montgomery County design standards. In addition, the Code Enforcement Officer shall grant a permit to construct or expand a curb cut, driveway, or driveway apron only if the proposed construction would not interfere with the public health, safety, or welfare, as may be determined by the Code Enforcement Officer. In determining whether the construction would interfere with the public health, safety, or welfare, the Code Enforcement Officer may consider the following:

- (i) Location of trees, hedges, berms, and shrubbery or other plant growth;
- (ii) Location of fences, walls, or other structures;
- (iii) Location of public utilities;
- (iv) Location of public and private improvements in the public right-of-way;
- (v) Possible obstruction of pedestrian and/or motorist visibility; and
- (vi) Other factors as may be determined by the Code Enforcement Officer to be necessary to protect the public health, safety, or welfare.

(3) Initial construction. The applicant shall be responsible for all costs associated with initial construction and/or expansion of a curb cut, driveway, and/or driveway apron.

(4) Maintenance. The Village shall maintain and repair lawfully-constructed curb cuts, driveways, driveway aprons, and public sidewalks within a public right-of-way as necessary to address wear and tear from ordinary use, unless such maintenance or repair is necessitated by the actions of the property owner or the property owner's tenants, guests, or invitees. The use of a driveway or driveway apron by trucks or construction equipment shall not be considered ordinary use. Notwithstanding the foregoing, the Village shall not be obligated to maintain and repair any such curb cuts, driveways, or driveway aprons that include betterments, or alternative materials, installed by property owners. Such betterments, or alternative materials, shall not be installed by property owners without the permission of the Village, according to the provisions of Section 7-209. If, however, an owner wants to abandon a betterment, or alternative materials, and have the construction revert to standard construction, the Village may replace the portion of the driveway or driveway apron within the public right-of-way, in a manner consistent with Village standards, at such time as replacement is required, as determined by the by the Code Enforcement Officer.

(5) Removal. In the event a curb cut, driveway, or driveway apron within a public right-of-way is removed, the property owner previously served by the curb cut, driveway, or driveway apron shall restore the public right-of-way by installing a curb, sidewalk, grass or other ground cover and plantings consistent with the adjacent area as determined by the Code Enforcement Officer.

* * *

(Ord. No. 4-09-2, adopted 5/27/09, effective 6/16/09; Ord. No. 4-10-1, adopted 6/17/10, effective 7/8/10; Ord. No. 11-15-1, adopted 1/21/16, effective 2/10/16)

* * *

AND BE IT FURTHER ORDAINED AND ORDERED, by the Village Council, acting under and by virtue of the authority granted to it by the Maryland Code, and the Charter of the Village of the Village of Martin's Additions, that:

(1) If any part or provision of this Ordinance is declared by a court of competent jurisdiction to be invalid, the part or provision held to be invalid shall not affect the validity of the Ordinance as a whole or any remaining part thereof; and

(2) This Ordinance shall take effect on the ____ day of _____, 2017.

ATTEST:

THE VILLAGE OF MARTIN'S ADDITIONS

Susan Fattig, Secretary

Richard Krajeck, Chair
Village Council

Underline indicates new material
~~Strikethrough~~ indicates material deleted
* * * indicates material unchanged

**VMA Draft
PROPOSED
FY 2018 BUDGET**

			FY2016 Actual	FY2017 Actual to 1/31/2017	FY2017 Annual Budget	FY2017 Proposed Adjusted Budget as of 3/2/17	FY2018 Proposed Budget	Difference 2018/2017
Income								
4000 - Revenue								
	4010 - Permit Fees		7,525.00	5,103.00	20,000.00	20,000.00	20,000.00	0.00
	4020 - Cable TV Franchise Fees		8,066.48	2,057.96	8,000.00	8,000.00	8,000.00	0.00
	4040 - County Revenue Sharing		26,832.00	26,907.00	26,800.00	26,800.00	26,800.00	0.00
	4050 - Highway Users Fees		22,375.25	17,624.34	23,000.00	23,000.00	23,000.00	0.00
	4060 - Income Tax		819,105.43	342,473.07	600,000.00	820,000.00	700,000.00	100,000.00
	4070 - Code Infractions		798.52					0.00
	4080 - Personal Property Tax		3,529.57	5,100.99	6,000.00	6,000.00	6,000.00	0.00
	4090 - Real Property Tax		151,356.79	145,477.81	150,000.00	150,000.00	150,000.00	0.00
	4095 - Utility Property Tax		13,819.23	0.00	12,300.00	12,300.00	12,300.00	0.00
	4100 - Holiday Fund		8,345.00	9,520.00	6,500.00	6,500.00	8,000.00	1,500.00
	4110 - Interest		7,226.56	5,873.86	4,000.00	4,000.00	5,000.00	1,000.00
	4140 - Washington Gas - Street Work			72,898.20	0.00	72,898.20		0.00
	WSSC - Street Work					215,000.00		
	4135 - Other Revenue			0.00	0.00		0.00	0.00
	Total 4000 - Revenue		1,068,979.83	633,036.23	856,600.00	1,364,498.20	959,100.00	102,500.00
	4200 - Prior Years Surplus			0.00	2,562,376.00	2,837,685.00	3,511,458.20	949,082.20
	Total Income		1,068,979.83	633,036.23	3,418,976.00	4,202,183.20	4,470,558.20	1,051,582.20
Expense								
5000 - General Government								
	5010 - Office Expenses		15,877.31	6,523.58	18,000.00	15,000.00	15,000.00	(3,000.00)
	5025 - Office Furniture & Equipment		2,476.93	0.00	12,000.00	12,000.00	25,000.00	13,000.00
	5030 - Insurance		4,688.00	5,616.00	5,000.00	6,000.00	6,000.00	1,000.00
	5040 - Printing & Mailing		3,764.87	643.12	5,000.00	5,000.00	5,000.00	0.00
	5050 - Dues & Subscriptions/Conference		6,740.56	3,807.54	10,000.00	10,000.00	10,000.00	0.00
	5055 - Storage Rental		2,643.20	1,542.00	3,200.00	3,200.00	3,500.00	300.00
	5060 - Office Lease		28,560.66	19,331.88	30,000.00	32,000.00	32,000.00	2,000.00
	5065 - Telephone		3,295.59	1,909.17	3,000.00	3,500.00	3,500.00	500.00
	5080 - Holiday Fund		8,345.00	9,516.50	6,500.00	6,500.00	8,000.00	1,500.00
	Total 5000 - General Government		76,392.12	48,889.79	92,700.00	93,200.00	108,000.00	15,300.00
	5100 - Salaries & Benefits							
	5110 - Managerial & Office Salaries		105,864.57	55,967.76	132,000.00	132,000.00	132,000.00	0.00
	5120 - Payroll Taxes & Benefits		11,121.98	6,847.51	23,000.00	23,000.00	23,000.00	0.00
	Total 5100 - Salaries & Benefits		116,986.55	62,815.27	155,000.00	155,000.00	155,000.00	0.00
	5200 - Professional Fees							
	5210 - Accounting & Auditing		34,599.92	26,800.00	42,000.00	42,000.00	42,000.00	0.00
	5220 - Building & Permitting							
	5222 - Building Review & Permits		41,875.00	18,700.00	20,000.00	40,000.00	40,000.00	20,000.00
	5224 - Enforcement & Oversight		18,420.00	4,135.00	12,000.00	10,000.00	10,000.00	(2,000.00)
	5220 - Building & Permitting - Other							0.00
	5226 - Municipal Operations		8,750.00	3,897.50	18,000.00	10,000.00	10,000.00	(8,000.00)
	Total 5220 - Building & Permitting		69,045.00	26,732.50	50,000.00	60,000.00	60,000.00	10,000.00
	5230 - Legal		80,589.43	19,029.50	50,000.00	40,000.00	40,000.00	(10,000.00)
	5240 - Police		31,071.66	16,984.41	30,000.00	30,000.00	30,000.00	0.00
	5242 - Lighting Consultant		3,527.50	0.00	5,000.00	3,000.00	0.00	(5,000.00)
	5244 - Traffic Engineering		2,769.00	5,395.00	3,000.00	10,000.00	10,000.00	7,000.00
	5246 - Records Retention & Disposal		0.00	0.00	0.00	1,500.00	1,500.00	1,500.00
	GIS Update						20,000.00	
	Total 5200 - Professional Fees		221,602.51	94,941.41	180,000.00	185,000.00	203,500.00	23,500.00
	5300 - Streets							
	5305 - Streets - General							0.00
	5310 - Street Lighting - PEPCO		14,512.55	7,317.31	16,000.00	16,000.00	16,000.00	0.00
	5322 - Street Cleaning - Fall/Spring		22,264.47	10,054.47	28,000.00	20,000.00	20,000.00	(8,000.00)
	5324 - Street Maintenance - Other		3,793.50	242.50	15,000.00	15,000.00	15,000.00	0.00
	Leaf Vacuuming						18,000.00	
	Total 5305 - Streets - General		40,570.52	17,614.28	59,000.00	51,000.00	69,000.00	10,000.00
	5349 - Snow Removal Services							
	5350 - Snow ShovelBkv. Road		3,455.00	0.00	5,000.00	5,000.00	5,000.00	0.00
	5351 - Snow Removal - Plowing		22,536.05	2,100.00	20,000.00	20,000.00	20,000.00	0.00

Ordinance No.: 3-17-1
Introduced: March 16, 2017
Adopted:
Effective Date:

THE VILLAGE OF MARTIN'S ADDITIONS

SUBJECT: AN ORDINANCE TO ADOPT A BUDGET FOR FISCAL YEAR
JULY 1, 2017 TO JUNE 30, 2018.

WHEREAS, Local Government Article, Section 5-202 of the Maryland Code grants to the legislative body of every incorporated municipality in Maryland, including the Village of Martin's Additions, general power to pass such ordinances not contrary to the Constitution of Maryland, or public general law, as they may deem necessary in order to assure the good government of the municipality, to protect and preserve the municipality's rights, property, and privileges, to preserve peace and good order, to secure persons and property from danger and destruction, and to protect the health, comfort and convenience of the citizens of the municipality;

WHEREAS, Maryland Code, Local Government Article, Section 5-205, as amended, authorizes the legislative body of each municipal corporation in the State of Maryland to spend money for any public purpose and to affect the safety, health, and general welfare of the municipality and its occupants;

WHEREAS, Section 501 of the Charter of the Village of Martin's Additions authorizes the Village Council to pass such ordinances as it may deem necessary for the preservation of the property, rights, and privileges of the Village and its residents;

WHEREAS, the Village Council introduced the following Ordinance in public session assembled on the 16th day of March, 2017;

WHEREAS, the Village Council, after proper notice to the public, considered the following Ordinance at a public hearing held on the 11th day of May, 2017;

WHEREAS, prior to adopting this Ordinance, the Village Council held a public meeting on May 11, 2017 to adopt tax rates for the forthcoming fiscal year and, by the attached Resolution, adopted the tax rates for the forthcoming fiscal year; and

WHEREAS, the Village Council finds that the foregoing Ordinance would assure the good government of the municipality, protect and preserve the municipality's rights, property, and privileges, preserve peace and good order, secure persons and property from danger and destruction, and protect the health, comfort and convenience of the citizens of the Village of Martin's Additions, and is necessary for the preservation of the property, rights, and privileges of the Village and its residents.

NOW, THEREFORE, the Village Council does hereby adopt the foregoing Ordinance.

BE IT ORDAINED AND ORDERED, this 11th day of May, 2017, by the Village Council, acting under and by virtue of the authority given it by the Maryland Code and the Village Charter, that the attached Budget be and is hereby adopted.

AND BE IT FURTHER ORDAINED AND ORDERED, by the Village Council, acting under and by virtue of the authority granted to it by the Maryland Code, and the Village Charter, that:

- (1) Pursuant Maryland Code, Local Government Article, Section 5-205(b)(4), the Village Council may spend money for a purpose different from the purpose for which the money was appropriated or spend money not appropriated in the attached Budget if approved by a two-thirds vote of the Village Council;
- (2) If any part or provision of this Ordinance is declared by a court of competent jurisdiction to be invalid, the part or provision held to be invalid shall not affect the validity of the Ordinance as a whole or any remaining part thereof; and
- (3) This Ordinance shall take effect on the ____ day of July, 2017.

ATTEST:

THE VILLAGE OF MARTIN'S ADDITIONS

Susan Fattig, Secretary

Richard Krajeck, Chair
Village Council

Resolution No.: 3-17-2
Introduced: March 16, 2017
Adopted:
Effective Date:

THE VILLAGE OF MARTIN'S ADDITIONS

SUBJECT: A RESOLUTION TO APPROVE LEVYING A TAX ON CERTAIN REAL AND PERSONAL PROPERTY UNDER THE PROVISIONS OF SECTION 6-203 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED

WHEREAS, Section 6-203 of the Tax-Property Article, of the Annotated Code of Maryland (as amended), grants authority to municipal corporations to levy a tax on personal property, land, and improvements thereon, within the municipal corporation; and

WHEREAS, the Village of Martin's Additions is a municipal corporation within the meaning of Section 6-203 of the Tax-Property Article; and

WHEREAS, pursuant to Section 703 of the Village Charter, the Village Council has the authority to levy a tax on all real property in the Village at the rate determined in accordance with Section 703 of the Village Charter; and

WHEREAS, pursuant to Section 601 of the Village Charter, the Annual Meeting of the residents of Martin's Additions was held on May 11, 2017 after due notice and advertisement of the time and place of the meeting and said notice included the proposed budget for 2017-2018 and the proposed tax rates to be levied upon real and personal property; and

WHEREAS, after due deliberation and consideration of all information and testimony presented to the Village Council, the Village Council finds that the proposed tax rates on real and personal property will serve the best interests of the Village.

NOW, THEREFORE, be it:

RESOLVED: That the Village Council of the Village of Martin's Additions, pursuant to the authority granted by the Village Charter and Section 6-203 of the Tax-Property Article of the Annotated Code of Maryland, hereby levies a tax at the rate of four and seventy-two hundredths of a cent (\$.0472) per One Hundred Dollars of assessable value (fair market value) on real property subject to taxation by the Village; fifty cents (\$.50) per One Hundred Dollars of assessed value of assessable personal property subject to taxation by the Village; and one dollar and forty-five cents (\$1.45) per One Hundred Dollars of assessed value of assessable utility property subject to taxation by the Village; and be it further

RESOLVED: That the tax levied hereby be certified to the County Council for

Montgomery County, Maryland, and that Montgomery County, Maryland be, and hereby is, authorized and directed to collect and pay over said tax to the Village of Martin's Additions; and be it further

RESOLVED: That the Director of Finance for Montgomery County, Maryland be advised of this resolution.

I, Susan Fattig, Secretary of the Village Council of the Village of Martin's Additions, hereby certify that the foregoing resolution was adopted by the Village Council at its meeting on May 11, 2017.

Susan Fattig, Secretary